



**Chedabucto Place**  
**Chedabucto Education Centre/Guysborough Academy**

---

**Visitor Policy**

The Visitor Policy is implemented for the safety of all children. Note that unless you are a student or staff at Chedabucto Education Centre/Academy, you are considered to be a visitor to the school.

- All visitors must enter the school using the front doors. Upon entering the school, please report to the office and we will be happy to assist you.
- All visitors are required to sign our visitor book and receive a visitor tag.
- Visitors may not visit the classrooms, gymnasium, outside play area or enter the hallways during drop off times, pick up times or during the day.
- If you are delivering a lunch or other items for a student, please leave it at the main Office and the student will be called.
- When picking up your child after school please wait in the foyer area.
- If parent(s) or guardian(s) need to meet with a teacher during the day, please call ahead to make an appointment.

The Cooperation of all parents, guardians, students and staff members is appreciated as we strive to create a safe environment for all.